**Team Luton Swimming Club**

**2021 Autumn Short Course Meet**

Licensed by Swim England for entry into Regional Championships at Level 3 under No. 3ER210437

Saturday 23 & Sunday 24 October 2021

**Inspire: Luton Sports Village, Luton**

**Venue** Inspire: Luton Sports Village, Hitchin Road, Luton, LU2 8DD

**Pool** 8 Lane, 25m Pool, Electronic Timing, swim down pool

**Events** 50m, 100m & 200m All Strokes

400m Freestyle, 200m & 400m IM

800m Freestyle and 1500m Freestyle (Mixed)

**Age Groups** 9, 10, 11, 12, 13, 14, 15, 16/over

Ages as at 24 October 2021

9 year olds may not enter 800m/1500m Freestyle

**Fees** Race Entry Fee: £6.00 per event (800m/1500m at £14)

Spectator Entry: £3.00 per session or £7.00 all day.

**Entries To** [galas@teamluton.com](mailto:galas@teamluton.com)

**Closing Date for Entries** 12.00 Noon on Saturday 2 October 2021

Please note that we hope and intend to run this gala without any COVID restrictions. However we will need to fully comply with any guidance from UK Government, Swim England or our Pool Operator that is applicable at the time of the meet. Any amendments to our Meet Conditions will be communicated on our website as soon as we learn of them.

You can enter the gala in confidence – should we have to cancel or reduce swimmer numbers at a later date then we guarantee a full refund of any payment.

**COMPETITION RULES AND CONDITIONS**

1. The meet will take place at Inspire: Luton Sports Village on Saturday 23 & Sunday 24 October 2021 and is licensed by Swim England at Level 3 under Licence No. 3ER210437. The meet will be run in accordance with Swim England Laws and Technical Rules, Licensing Criteria and the rules and conditions of this competition.
2. Age bands for awards are 9, 10, 11, 12, 13, 14, 15, 16/over. Ages are as at 24 October 2021.
3. Awards will be available for collection to the first 3 placed swimmers in each event, in each age group.
4. The competition pool will be configured as 25m; the competition will be swum short course.
5. Entry
   1. Competitors must be members of an affiliated club, eligible to compete and may enter in the name of one club only. Entries will only be accepted from competitors registered as members of Swim England, SASA or WASA or registered in a country affiliated to FINA. Team Luton Swimming Club is affiliated to Bedfordshire County ASA and Swim England East Region.
   2. Valid entries (which must include payment) will be accepted in the order of receipt, that is: first come first served. Complete entries for each club are required together with a single payment. Individual entries will only be accepted at the Promoter’s discretion.
   3. Upper cut-off times are provided; there are no lower limit times and entries will be accepted without entry times.
   4. Where entry times are used these will be taken as the best personal time since 1 January 2019, be on the British Swimming Rankings and should be short course times; times converted using Sportsystems will be accepted.
   5. Entries must be made via SPORTSYSTEMS Entry Manager file or individual entry form together with entry fees and should reach the Promoter by **12 noon Saturday 2 October 2021**. Entries with five or more competitors from the same club must be made using SPORTSYSTEMS Entry Manager and sending the Entry file to the Promoter. The Entry Manager software may be downloaded free of charge from the SPORTSYSTEMS website <http://www.sportsys.co.uk/entry/index.php> and the required Entry File Set for this competition will be available on the Team Luton website. NOTE. Entries for the 1500 and 800 freestyle are made under Men’s/Women’s events as these attract a different entry fee.
   6. The Promoter reserves the right to limit entries and the number of heats in any event to maintain a balanced programme. Entries for the 1500m Freestyle and the 800m Freestyle may be limited to a maximum of 24 and 40 respectively. In the event that entries are rejected, fees will be refunded by a single cheque made payable to the club in question.
   7. Those swimmers in possession of a Swim England Certificate of Swimming Disability or those swimmers whose Swim England membership details record a disability Sport Class are welcome to enter the competition.
   8. Late entries, day of meet entries, time trials and day of meet alterations will not be accepted, unless due to administrative error.
   9. Paper entries and cheques should be posted to: Fiona Walmsley, 16 Roundwood Park, Harpenden, Hertfordshire AL5 3AB and must arrive by the closing date. Accepted and rejected entries will be posted on the Team Luton website within 2 weeks of the closing date.
6. Fees
   1. The entry fee is £6.00 per event with the exception of 800/1500m freestyle at £14.00.
   2. Coaches’ passes will be issued at a cost of £20 per day or £35 for a two-day pass. This will entitle the holder to admission to all sessions, a programme, session start lists, meals and refreshments. There will be no entry to poolside without a pass and passes must be worn at all times.
7. Safeguarding
   1. No cameras, video or digital capturing devices (including mobile phones) may be used in the changing area. This policy will be vigorously enforced and any person found to be contravening this policy will be asked to leave the gala without refund.
   2. Participants, spectators and coaches are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Child Safeguarding Policy and Procedures, Wavepower 2016-19 Section 2 provides guidance on the use of social networking (page 72-75) and guidance on photography (page 76–77). http://www.swimming.org/asa/clubs-and-members/safeguarding-children/. Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event.
8. Covid Protocols
   1. Although our hope and intention is that this meet has no Covid restrictions we cannot guarantee this position. The gala will be run in accordance any prevailing guidance from UK Government, Swim England or the Pool Operator at the time of the meet.
   2. Team Luton reserves the right to amend any of these conditions that are necessary to ensure compliance to this guidance. This may include (but is not restricted to) reductions in the number of swimmers we can accept, the number of spectators we can house on the balcony, the facilities we can offer swimmers, spectators, technical officials and coaches, movement of swimmers around the pool, social distancing, the use of face masks and the use of cash.
   3. Any further supplementary safety information will be issued nearer the time and any amendments to the conditions of the meet will be communicated via our website immediately.
   4. Should the gala need to be cancelled all payments will be refunded.
   5. Should swimmer numbers need to be reduced then swimmers will be rejected on a last-in-first-out basis. A full refund will be paid to all rejected swimmers via a single cheque payable to their club.
9. Other matters
   1. Swimmers must withdraw from events that they no longer wish to swim. Each club will be provided with a schedule of their accepted entries with their coaches’ pack. Withdrawal may be made on the day, or can be e-mailed in advance, but must be made at least 45 minutes prior to the start of the first event in each session. Refunds are not available for withdrawals after the accepted entries have been posted, other than for medical reasons.
   2. A secondary strobe is available at the pool. To ensure a smooth and efficient gala it would be appreciated if swimmers needing the secondary strobe make this known to the Promoter in advance
   3. Entries to this meet will be processed in accordance with our privacy notice for swim meets. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers have been passed to us by a swim club rather than by the individuals themselves, we rely on the swim club to ensure that consent has been obtained. If required, the swim club should be able to provide evidence to us that such consent has been given. Please see 'Privacy Notice - Swim Meets’  <https://bit.ly/2H8mAjD> for further information.
   4. All participants must observe the safety precautions in operation at Inspire: Luton Sports Village. Neither the Promoter nor Team Luton Swimming Club will be responsible for any loss or damage occurring.
   5. Warm up protocol: Each warm up session will be divided into equal length sessions. There is to be strictly no diving during warm-up, with the exception of designated sprint lanes. Odd lanes (1, 3, 5, 7) will swim clockwise and even lanes (2, 4, 6, 8) will swim anti-clockwise. Swimmers must leave the water by the side of the pool and not over the timing pads. Coaches are responsible for managing the lanes that their swimmers use during the warm up sessions.
   6. Over the top starts may be used at the referee’s discretion.
   7. Results will be supplied to British Swimming for loading to Rankings.
   8. Any matters concerning the Meet not covered in these rules will be dealt with according to the laws of the Sport and at the discretion of the Promoter in consultation with the Lead Referee.
   9. The Promoter of this Meet is Fiona Walmsley on behalf of Team Luton Swimming Club, e-mail [galas@teamluton.com](mailto:galas@teamluton.com). Information regarding this meet can also be obtained from Team Luton Swimming Club’s website: [www.teamluton.com](http://www.teamluton.com/)

**PROGRAMME OF EVENTS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Saturday 23 October 2021** | | | |  | **Sunday 24 October 2021** | | | |
| **Session 1**  Warm up 0830; Start 0915 | | | |  | **Session 4**  Warm up 0830; Start 0915 | | | |
| Boys | | All Ages | 100m Butterfly |  | Girls | | All Ages | 100m Butterfly |
| Girls | | All Ages | 100m Breaststroke |  | Boys | | All Ages | 100m Breaststroke |
| Boys | | All Ages | 100m Backstroke |  | Girls | | All Ages | 100m Backstroke |
| Girls | | All Ages | 400m Freestyle |  | Boys | | All Ages | 400m Freestyle |
| Boys | | All Ages | 400m Ind Medley |  | Girls | | All Ages | 400m Ind Medley |
| Girls | | All Ages | 50m Breaststroke |  | Boys | | All Ages | 50m Breaststroke |
| Boys | | All Ages | 50m Backstroke |  | Girls | | All Ages | 50m Backstroke |
| 45 minute warm up | | | | | | | | |
| **Session 2**  Start tbc | | | |  | **Session 5**  Start tbc | | | |
| Girls | | All Ages | 200m Butterfly |  | Boys | | All Ages | 200m Butterfly |
| Boys | | All Ages | 200m Backstroke |  | Girls | | All Ages | 200m Backstroke |
| Girls | | All Ages | 200m Ind Medley |  | Boys | | All Ages | 200m Ind Medley |
| Mixed | | 10/over | 1500 Freestyle |  | Mixed | | 10/over | 800m Freestyle |
| 45 minute warm up | | | | | | | | |
| **Session 3**  Start tbc | | | |  | **Session 6**  Start tbc | | | |
| Girls | | All Ages | 200m Freestyle |  | Boys | | All Ages | 200m Freestyle |
| Boys | | All Ages | 100m Freestyle |  | Girls | | All Ages | 100m Freestyle |
| Girls | | All Ages | 200m Breaststroke |  | Boys | | All Ages | 200m Breaststroke |
| Boys | | All Ages | 50m Butterfly |  | Girls | | All Ages | 50m Butterfly |
| Girls | | All Ages | 50m Freestyle |  | Boys | | All Ages | 50m Freestyle |
|  | |  |  |  |  |  | |  |

**PASSES FOR ENTRY TO POOLSIDE**

**PLEASE NOTE THAT PASSES MUST BE ORDERED IN ADVANCE AND WILL BE ISSUED ON THE DAY**

**PASSES MUST BE WORN AT ALL TIMES AS ENTRY TO THE POOLSIDE WILL NOT BE PERMITTED WITHOUT THEM**

The cost of a pass including a programme and meals between sessions will be £20.00 per day per pass, or £35.00 for the weekend. Requests for passes should be sent with entries with a cheque for the relevant amount made payable to Team Luton Swimming Club.

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**REQUEST FOR POOLSIDE PASSES – PLEASE COMPLETE DETAILS AND TICK BOXES FOR PASSES REQUIRED**

|  |  |  |
| --- | --- | --- |
| Name of pass holder | Saturday 23 October | Sunday 24 October |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Name of Club …………………………………………………………..

Cheque in favour of Team Luton Swimming Club for £ .……….….....

Signed ……………………………………………………………………..

Position in Club…………………………………………………………

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BOYS** |  | **9yrs** | **10yrs** | **11yrs** | **12yrs** | **13yrs** | **14yrs** | **15 yrs** | **16yrs/ov** |
| 50m Freestyle | Upper | 35.0 | 32.0 | 30.0 | 28.5 | 26.0 | 25.5 | 24.4 | 24.1 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Freestyle | Upper | 1:25.0 | 1:10.5 | 1:05.4 | 59.8 | 57.2 | 53.9 | 53.0 | 52.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Freestyle | Upper | 2:55.0 | 2:35.0 | 2:22.0 | 2:12.8 | 2:06.5 | 2:00.2 | 1:55.0 | 1:54.0 |
| Lower |  |  |  |  |  |  |  |  |
| 400m Freestyle | Upper | 6:21.8 | 5:29.9 | 5:01.0 | 4:43.0 | 4:26.0 | 4:16.0 | 4:10.0 | 4:05.0 |
| Lower |  |  |  |  |  |  |  |  |
| 800m Freestyle | Upper |  | 13:00.0 | 10.30.0 | 10:00.0 | 09:30.0 | 09:10.0 | 08.50.0 | 08:47.0 |
| Lower |  |  |  |  |  |  |  |  |
| 1500m Freestyle | Upper |  | 25:00.0 | 20:32.0 | 19:00.5 | 17:35.2 | 16:35.7 | 16.32.0 | 16:29.9 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Breaststroke | Upper | 47.1 | 43.0 | 38.8 | 36.3 | 33.9 | 32.5 | 31.0 | 30.7 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Breaststroke | Upper | 1:50.3 | 1:35.3 | 1:25.0 | 1:19.3 | 1:14.4 | 1:10.0 | 1:07.5 | 1:06.2 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Breaststroke | Upper | 3:20.0 | 3.10.0 | 3:04.0 | 2:48.5 | 2:39.2 | 2:32.8 | 2:30.0 | 2:25.7 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Butterfly | Upper | 40.2 | 35.8 | 32.9 | 31.1 | 29.0 | 27.7 | 26.6 | 26.0 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Butterfly | Upper | 1:38.2 | 1:24.2 | 1:14.0 | 1:07.2 | 1:04.1 | 1:00.0 | 0.58.0 | 0.57.5 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Butterfly | Upper | 3:10.3 | 2:56.3 | 2:49.3 | 2:35.0 | 2:20.0 | 2:15.0 | 2:11.0 | 2:09.0 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Backstroke | Upper | 41.0 | 37.7 | 34.5 | 32.4 | 30.2 | 28.9 | 27.7 | 27.3 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Backstroke | Upper | 1:30.5 | 1:20.3 | 1:15.0 | 1:10.3 | 1:06.2 | 1:01.0 | 0:59.0 | 0:57.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Backstroke | Upper | 2:57.8 | 2:50.0 | 2:40.0 | 2:26.4 | 2:19.0 | 2:10.0 | 2:07.0 | 2:06.1 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Individual Medley | Upper | 3:16.6 | 2:58.4 | 2:42.6 | 2:32.6 | 2:22.3 | 2:16.5 | 2:11.5 | 2:09.0 |
| Lower |  |  |  |  |  |  |  |  |
| 400m Individual Medley | Upper | 7:00.0 | 6:32.2 | 5:45.3 | 5:21.5 | 5:02.8 | 4:51.0 | 4:41.9 | 4:36.0 |
| Lower |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GIRLS** |  | **9yrs** | **10yrs** | **11yrs** | **12yrs** | **13yrs** | **14yrs** | **15 yrs** | **16yrs/ov** |
| 50m Freestyle | Upper | 35.4 | 32.5 | 30.0 | 29.0 | 28.0 | 27.3 | 27.1 | 26.7 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Freestyle | Upper | 1:15.2 | 1:09.0 | 1:05.0 | 1:04.3 | 1:03.0 | 1:02.0 | 1:00.0 | 58.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Freestyle | Upper | 2:37.5 | 2:30.8 | 2:24.0 | 2:18.9 | 2:15.2 | 2:10.5 | 2:06.0 | 2:05.6 |
| Lower |  |  |  |  |  |  |  |  |
| 400m Freestyle | Upper | 6:29.7 | 5:28.2 | 5:03.0 | 4:50.4 | 4:37.5 | 4:30.0 | 4:29.5 | 4:25.6 |
| Lower |  |  |  |  |  |  |  |  |
| 800m Freestyle | Upper |  | 10:45.0 | 10.29.0 | 10:00.0 | 9:45.0 | 9:35.0 | 9:16.0 | 9:12.5 |
| Lower |  |  |  |  |  |  |  |  |
| 1500m Freestyle | Upper |  | 23:00.0 | 20.50.0 | 20:00.0 | 19:15.0 | 18:50.0 | 18:20.0 | 18:08.5 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Breaststroke | Upper | 47.6 | 42.5 | 38.8 | 36.6 | 35.1 | 34.4 | 34.2 | 33.9 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Breaststroke | Upper | 1:40.4 | 1:33.4 | 1:25.0 | 1:20.3 | 1:16.8 | 1:15.1 | 1:14.0 | 1:12.9 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Breaststroke | Upper | 3:20.5 | 3:10.5 | 3:02.0 | 2:56.4 | 2:49.8 | 2:44.9 | 2:40.7 | 2:39.6 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Butterfly | Upper | 40.7 | 35.8 | 33.1 | 31.5 | 30.2 | 29.7 | 28.9 | 28.8 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Butterfly | Upper | 1:23.4 | 1:18.4 | 1:15.3 | 1:13.0 | 1:10.6 | 1:07.8 | 1:05.0 | 1:04.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Butterfly | Upper | 3:05.0 | 2:54.0 | 2:50.0 | 2:42.9 | 2:35.8 | 2:30.7 | 2:24.0 | 2:21.8 |
| Lower |  |  |  |  |  |  |  |  |
| 50m Backstroke | Upper | 41.02 | 37.3 | 34.0 | 32.7 | 31.5 | 30.6 | 30.2 | 29.6 |
| Lower |  |  |  |  |  |  |  |  |
| 100m Backstroke | Upper | 1:25.3 | 1:18.3 | 1:14.4 | 1:09.5 | 1:07.9 | 1:05.5 | 1:04.0 | 1:03.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Backstroke | Upper | 2:54.2 | 2:45.7 | 2:39.0 | 2:32.5 | 2:28.5 | 2:24.4 | 2:20.5 | 2:19.0 |
| Lower |  |  |  |  |  |  |  |  |
| 200m Individual Medley | Upper | 3:16.3 | 2:56.0 | 2:41.6 | 2:34.1 | 2:28.9 | 2:24.7 | 2:22.8 | 2:21.4 |
| Lower |  |  |  |  |  |  |  |  |
| 400m Individual Medley | Upper | 7:00.0 | 6:23.7 | 5:42.6 | 5:28.2 | 5:13.8 | 5:07.1 | 5:03.4 | 5:02.0 |
| Lower |  |  |  |  |  |  |  |  |

**ENTRY FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name |  | DoB | |  | ASA Reg. No. |  |
| Contact email: | | | Sex: | | | |

|  |  |
| --- | --- |
| EVENT | ENTRY TIME |
| 50m Freestyle |  |
| 100m Freestyle |  |
| 200m Freestyle |  |
| 400m Freestyle |  |
| 800m Freestyle (10/ov) (@£15) |  |
| 1500m Freestyle (10/ov) (@£15) |  |
| 50m Backstroke |  |
| 100m Backstroke |  |
| 200m Backstroke |  |
| 50m Breaststroke |  |
| 100m Breaststroke |  |
| 200m Breaststroke |  |
| 50m Butterfly |  |
| 100m Butterfly |  |
| 200m Butterfly |  |
| 200m Ind Medley |  |
| 400m Ind Medley |  |
| TOTAL ENTRY FEE ENCLOSED | £…………….. |

I declare that the above particulars are correct and that I am an eligible competitor in accordance with the laws of the Swim England and will abide by the conditions laid down by Team Luton Swimming Club for this competition. I consent to the use of my personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings.

Signature of competitor ……………………………………………………………………..……… Date …………………………………………

Entry Fee is £6.00 for all events EXCEPT 800m/1500m freestyle at £14.00.

Cheques made payable to: Team Luton Swimming Club.

Closing date for entries is 12 noon on Saturday 2 October 2021, **inclusive of payment**

Late or incomplete entries WILL NOT be accepted.

In the event of over-subscription entries will be accepted on a first come, first served basis (inclusive of payment).

**SUMMARY OF ENTRIES**

(to be submitted with ALL club entries)

CLUB NAME…………………………………………………………………………………………………..

|  |  |  |
| --- | --- | --- |
|  |  | Total |
| No. of entries @ £6.00 |  |  |
| No. of entries @ £14.00 |  |  |
| No. of coach passes @ £20.00 (1 day) |  |  |
| No. of coach passes @ £35.00 (2 day) |  |  |
|  |  |  |
|  | GRAND TOTAL £ |  |

Cheques made payable to: Team Luton Swimming Club.

Closing date for entries is 12 noon on Saturday 2 October 2021, inclusive of payment.

Late or incomplete entries WILL NOT be accepted.

**E-mail electronic entry files to:** [**galas@teamluton.com**](mailto:galas@teamluton.com)

**Payment by BACS to:** Co-op bank, 2-6 Alma Street, Luton LU12PL

Team Luton Swimming Club, Sort Code 08-90-13, Account number 50352724

(Please use OS21+ your Swim England Club Code as reference)

**or post with a cheque to:** Fiona Walmsley, 16 Roundwood Park, Harpenden, Hertfordshire AL5 3AB